

**Port St. Joe Redevelopment Agency**  
Board of Directors  
Ward Ridge City Hall

**MEETING MINUTES**  
November 7th, 2017

*The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, to commemorate history and culture, and to stimulate economic growth within the Agency's District.*

ATTENDANCE

Rex Buzzett	Chair	(RB)	Present
Bo Patterson	Vice Chair	(BP)	Present
Andy Smith	Director	(AS)	Present
Kaye Haddock	Director	(KH)	Present
David Ashbrook	Director	(DA)	Present
Brett Lowry	Director	(BL)	Present
William Thursbay	Director	(WT)	Absent
Bill Kennedy	Executive Director	(BK)	Present

Voting Key – (motion by / second by, votes for – votes against)

**I. Call to Order** - The meeting was called to order at 4:35 by Chairman Rex Buzzett.

**II. Citizens to Be Heard**

- A. Lisa Matthews informed the board that Chester Davis was absent from meeting due to a death in the family.

**III. Consent Agenda**

- A. Minutes were provided for September 5th, meeting, (DA/AS, 5-0)

**IV. Agency Operations:**

- A. Financial oversight report for August was included in package.
- B. Time sheet was provided for October
- C. Profit and loss/ balance sheets were provided.

**V. Façade Grant Program**

- A. Salon Lux at 220 Reid was awarded \$4594.90 for paint, stucco and awnings, (BP/BL, 6/0)
- B. NHC healthcare was awarded \$3266.34 for paint, awnings, and repairs,(BL/KH,6/0)

- C. Boutique was awarded \$4,070 which was less than the requested amount due to the package being turned after work was completed and no funding for benches, planters and sign install, (DA/BP, 6/0)
- D. Beach Properties was awarded \$5,000 for a large scale project including sidewalk overhangs, (AS/DA, 5/0) KH abstaining.

**VI. Grant Program Status Report**

No updates

**VII. Project Status Report**

- A. George Core Park activities were discussed. BK informed the board the work should all be complete in October. RB stated he wanted to keep the stage in future discussions so BK agreed to add the stage to old business for future meetings.

**VIII. Old Business**

- A. RB asked BK to get some photos and possible costs associated with the new stage built in Beacon Hill Park.
- B. BK to spend time with each board member walking Reid looking at options for the planter beds.
- C. There will be a presentation on December 5<sup>th</sup> at the next regular meeting by John Hendry on the proposed MLK improvements.
- D. The amended budget dated 11-7-17 was approved and adopted, (BP/DA, 6-0).

**IX. New Business**

- A. BK discussed the interest for wall murals downtown and the board was open to the options.

**X. Meeting Adjournment**

The meeting was adjourned at 5:35 PM (BP/DA , 5/0).

Approved:

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Rex Buzzett, Chair